

Date: \_\_\_\_\_

Website Address

## **New Account Setup Form**

1. BUSINESS INFORMAT	ION				
Business Name		Legal Name (exactly as it appears on your tax return)			
Business Address		Business Tax ID			
Business City	Bus. State	Bus. Zip	Legal Address (if different)		
Business Phone		Legal City (if different)	Legal State	Legal Zip	
Business Email Address		Legal Phone	Legal Email Address		

## 2. CONTACT INFORMATION Owner Name Owner Title Owner Phone Number Owner Email Address Owner State Owner State Owner Zip Primary Contact Name Primary Contact Title Primary Contact Phone Primary Contact Email Address

**Legal Contact** 

3. PROCESSING INFORMATION (applicable if signing up for preferred processing)						
Owner's Driver License Number	DL State	DL Issue Date	DL Expiration Date			
Business Type	Years Business Owned					
Sole Proprietor Partnership Corp LLC Tax Exempt						
Average V/MC Ticket	Estimated Annual V/MC Sales					